

**Sarah Thomas**

## **NOTARY PUBLIC PRICING**

### **Fees and Disbursements/additional costs**

#### **Fees**

My fees are based on the time taken to deal with the whole matter and charged at an hourly of £200 with a minimum fee of £75. Please contact me for a quote.

If the document requires legalisation at The Foreign Office (Apostille) I will charge an additional fee of £40 and the Foreign Office charge a fee of £30 per document.

If legalisation is also required at an Embassy, I will ask an agent to deal with this, on your behalf, and obtain a quote for you.

Please telephone for an appointment and to discuss your requirements generally.

For personal clients I will need to see identification, your passport and evidence of your home address, for instance, a recent utility bill (no older than three months). For commercial matters I will discuss my identification requirements when making the appointment.

The fee is normally payable at the appointment and we accept cash, credit card or cheque.

An invoice will be issued.

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156 High Street, Dorking, Surrey RH4 1BQ